



# Commissioners' Agenda Action Sheet

**Meeting Date:** March 4, 2025  
**Subject:** Interagency Agreement Amendment No. 1 Between Benton-Franklin Counties Juvenile Justice Center and Washington State Health Care Authority K7825  
**Presenter:** N/A  
**Prepared By:** Rosa Garcia  
**Reviewed By:** Robert Guerrero  
**PA Review:** **Approved:** Yes      **Denied:** No      **N/A:** No  
*(If denied, include reasoning)*

**Type of Agenda Item:** Consent Agenda

## **Summary / Background Information**

Per Benton County Resolution No. 2024-0500 and Franklin County Resolution No. 2024-185 executed on July 30, 2024, and August 7, 2024 respectively, the Board of Benton and Franklin County Commissioners entered into a Contract with Washington State Health Care Authority (HCA) K7825 to provide medical services to detention youth.

The purpose of Amendment No. 1 is to amend Contractor Contract Manager from Crystal Garcia to Cindi Kane, and amend Attachment 1: Statement of Work, Section 5 HCA Responsibilities, while maintaining the rest of the Contract in full force and effect.

The attached Washington State Health Care Authority Contract Amendment No. 1 shall commence on the last date signed and shall expire on July 31, 2028.

## **Fiscal Impact**

There is no fiscal impact.

## **Recommendation**

Move to approve as part of the Consent Agenda.

## **Suggested Motion**

I move to approve that the Boards of Benton and Franklin Counties sign Amendment No. 1 to Washington State Health Care Authority K7825 Contract as part of consent agenda.

## **Signatures Required on Agreements/Contracts**

Resolution and page 3 of Amendment No. 1

# JOINT RESOLUTION

BENTON COUNTY RESOLUTION NO. 2025-155

FRANKLIN COUNTY RESOLUTION NO. \_\_\_\_\_

BEFORE THE BOARDS OF THE COMMISSIONERS OF BENTON AND FRANKLIN COUNTIES, WASHINGTON;

IN THE MATTER OF THE REQUEST FOR SIGNATURE FROM THE BOARDS OF BENTON AND FRANKLIN COUNTY COMMISSIONERS ON THE INTERAGENCY AGREEMENT AMENDMENT NO. 1 BETWEEN THE BENTON-FRANKLIN COUNTIES JUVENILE JUSTICE CENTER AND WASHINGTON STATE HEALTH CARE AUTHORITY K7825; APPROVED BY BENTON COUNTY RES. NO 2024-0500 AND FRANKLIN COUNTY RES. NO. 2024-185

WHEREAS, the Benton-Franklin Counties Juvenile Justice Center currently contracts with Washington State Health Care Authority to provide medical services to detention youth; and

WHEREAS, the Chief of Corrections recommends amending Contractor Contract Manager and Attachment 1: Statement of Work, Section 5 HCA Responsibilities; **NOW, THEREFORE**

**BE IT RESOLVED**, by the Board of Benton County Commissioners, Benton County Washington and by the Board of Franklin County Commissioners, Franklin County Washington the Boards concur with Chief of Corrections' recommendation and hereby approve the Amendment No. 1 to Washington State Health Care Authority Interagency Agreement K7825; and

**BE IT FURTHER RESOLVED**, that the Chairs or Chair Pro-Tems are authorized to sign the attached Interagency Agreement K7825; and

**BE IT FURTHER RESOLVED**, the term of the Amendment No. 1 shall commence on the last date signed and expires on July 31, 2028.

DATED this 4th day of March 2025

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 2025

BENTON COUNTY BOARD OF COMMISSIONERS

FRANKLIN COUNTY BOARD OF COMMISSIONERS

DocuSigned by:

*Jerome Delvin*

Chairman of the Board

DocuSigned by:

*Michael Alvarez*

Commissioner

DocuSigned by:

*Will McKay*

Commissioner

Constituting the Board of  
County Commissioners,  
Benton County, Washington

Chairman of the Board

Commissioner

Commissioner

Constituting the Board of  
County Commissioners,  
Franklin County, Washington

Attest:


DocuSigned by:

*Amanda Pearson*

Clerk of the Board

Attest:

Clerk of the Board

	<b>CONTRACT AMENDMENT</b>	HCA Contract No.: K7825 Amendment No.: 1
<b>THIS AMENDMENT TO THE CONTRACT</b> is between the Washington State Health Care Authority and the party whose name appears below and is effective as of the date set forth below.		
<b>CONTRACTOR NAME</b> Benton Franklin Counties Juvenile Court	<b>CONTRACTOR doing business as (DBA)</b>	
<b>CONTRACTOR ADDRESS</b> 5606 W. Canal Pl, Suite 106 Kennewick, WA 99336	<b>CONTRACTOR CONTRACT MANAGER</b> Name: Cindi Kane Email: cindi.kane@co.benton.wa.us	

WHEREAS, HCA and Contractor previously entered into a Contract for services for individuals while in or leaving a carceral facility, and;

WHEREAS, HCA and Contractor wish to amend the Contract pursuant to Section 7 to update Attachment 1, Statement of Work;

NOW THEREFORE, the parties agree the Contract is amended as follows:

1. Attachment 1, Statement of Work, Section 5. HCA Responsibilities is hereby amended and replaced with the following:

5. HCA Responsibilities

HCA will provide IT infrastructure funding through the Capacity Building Program. If needed, HCA will collaborate with facilities on solutions for electronic health record (EHR) systems and systems that bill for Medicaid services.

HCA is soliciting for TPA to provide administrative support possibly starting as early as Q2 2025. The administrative support may include but may not be limited to assisting clients with Medicaid eligibility screening and application, supporting providers to become enrolled as a Medicaid provider, and serving as a claim clearinghouse that helps facilities and providers prepare and submit claims.

Waiver funding for Capacity Building and IT Infrastructure can only be used for expenditures in Appendix A. Use of funding for any other purposes is not allowable. After HCA notifies the Contractor of an amount of non-allowable funds, Contractor must refund that amount within thirty (30) calendar days of the HCA notice.

In the event Contractor leaves the program and has unspent funds, HCA will notify the Contractor of the unspent amount and the Contractor must refund that amount within thirty (30) calendar days of the notice.

2. This Amendment will be effective as of the last date of signature shown below ("Effective Date").

- 3. All capitalized terms not otherwise defined herein have the meaning ascribed to them in the Contract.
- 4. All other terms and conditions of the Contract remain unchanged and in full force and effect.

The parties signing below warrant that they have read and understand this Amendment and have authority to execute the Amendment. This Amendment will be binding on HCA only upon signature by both parties.

CONTRACTOR SIGNATURE See attached signature page	PRINTED NAME AND TITLE Cindi Kane, Finance Administrator	DATE SIGNED
HCA SIGNATURE DocuSigned by: <i>Andria Howerton</i>	PRINTED NAME AND TITLE Andria Howerton Deputy Contracts Administrator	DATE SIGNED 2/10/2025

NAMES AND TITLES OF AUTHORIZED OFFICER (PERSON WITH LEGAL AUTHORITY: COUNTY COMMISSIONERS' CHAIR OF THE BOARD, MAYOR, CITY/TOWN MANAGER, AGENCY DIRECTOR)

BENTON-FRANKLIN COUNTIES JUVENILE JUSTICE CENTER

*Robert Guerrero*

*02/20/2025*

Robert Guerrero, Chief of Corrections

Date

BENTON COUNTY APPROVAL

Approved as to Form:

FRANKLIN COUNTY APPROVAL

Approved as to Form:

*LeeAnn Holt*

*02/25/25*

Deputy Prosecuting Attorney

Date

Civil Deputy Prosecuting Attorney

Date

DocuSigned by:

*Jerome Delvin*

By:

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By:

Name: Jerome Delvin

Name:

Title: Chairman, Board of Commissioners

Title: Chairman, Board of Commissioners

Date: 3/4/2025

Date:

Attest:

Attest:

DocuSigned by:

*Amanda Pearson*

Clerk of the Board:

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Clerk of the Board: